



State of New Jersey
DEPARTMENT OF COMMUNITY AFFAIRS
101 SOUTH BROAD STREET
PO Box 800
TRENTON NJ 08625-0800

JAMES E. MCGREEVEY
Governor

SUSAN BASS LEVIN
Commissioner

June 9, 2004

Dear Housing Colleague:

I am pleased to provide you with a nomination form for the Governor's Excellence in Housing Awards. The awards will be presented at Governor James E. McGreevey's Conference on Housing and Community Development on September 28, 2004 at the Atlantic City Convention Center in Atlantic City, New Jersey.

This year, the GOVERNOR'S EXCELLENCE IN HOUSING AWARDS will be awarded to projects, organizations or programs which best demonstrate the advancement of the State's comprehensive housing policies through the promotion, preservation or creation of affordable housing. The Awards will encompass the following general categories: (1) Affordable Housing, (2) Smart Growth, (3) Community Revitalization, and (4) Efficiency in Government. Nominations may be made based on the physical design of a housing project, the planning and/or educational efforts of an organization made in conjunction with housing, or other housing related activities which fall within the general categories. Nominations may be submitted for real estate developments, planning and organizational initiatives, specific programs and/or organizations. Please feel free to submit a nominee in more than one category.

If you have any questions or need assistance in completing the nomination form, please call Sheri Malnak, Administrator, Office of Planning and Contract Administration, at (609) 984-8453.

All nominations are due by Monday, July 12, 2004 and should be returned to:

Sheri Malnak, Administrator
Office of Planning and Contract Administration
Division of Housing and Community Resources
P.O. Box 806
Trenton, NJ 08625-0806

I look forward to receiving your nominations for the Governor's Excellence in Housing Awards.

Sincerely,

Susan Bass Levin
Commissioner



Governor James E. McGreevey's 2004 Conference on Housing and Community Development Excellence in Housing Awards Nomination Form

1) Please indicate the applicable category (See attached Category Descriptions).

- ☐ Affordable Housing
- ☐ Smart Growth
- ☐ Community Revitalization
- ☐ Efficiency In Government

2) Which best describes the type of nomination?

- ☐ Real Estate Development (placed in service between July 1, 2002 and June 30, 2004)
- ☐ Planning/Organizing Initiative (implemented between July 1, 2002 and June 30, 2004)
- ☐ Program (in place between July 1, 2002 and June 30, 2004)
- ☐ Organization

3) General Information about the Nomination

Name: _____

Location: _____

Municipality: _____

Person Submitting the Nomination: _____

Title: _____

Telephone Number: _____

ON A SEPARATE PIECE OF PAPER (please type or print), describe the reason for the Nomination and why it should receive an award in the category selected. Include any major obstacles that had to be overcome, originality and creativity of concept, and overall success in implementation. (No more than 2 pages)

If submitting a nomination for Real Estate Development, please include the following:

- Number of units
- Total development cost
- New construction, substantial rehabilitation, or moderate rehabilitation
- Initially vacant or occupied
- Rental or home ownership
- Type of persons and incomes served
- Services offered on site
- Sources of funds
- Architect Name and Address
- Builder Name and Address

PLEASE SUBMIT NO MORE THAN 10 PHOTOGRAPHS OF THE PROJECT MOUNTED ON 8 ½" BY 11" PAPER. Photos may include before and after construction, residents of the project and the incorporation of the project into the surrounding community.

If submitting a nomination for Planning/Organizing Initiative, please include the following:

- Geographic scope of the initiative
- Key staff people involved
- Key consultants involved
- Organizations participating
- Purpose of the initiative
- Specific results of the initiative
- Time line of initiative

PLEASE SUBMIT NO MORE THAN 10 PHOTOGRAPHS MOUNTED ON 8 ½" BY 11" PAPER. You may also include maps, flyers, brochures, meeting minutes and presentation materials.

If submitting a nomination for Program, please include the following:

- Geographic scope of program
- Purpose of the program
- When program started
- Population served
- Number of people served
- Specific results of the program

PLEASE SUBMIT NO MORE THAN 10 PHOTOGRAPHS MOUNTED ON 8 ½" BY 11" PAPER. You may also include flyers, brochures, hand-outs and presentation materials.

If submitting a nomination for Organization, please include the following:

- Date the organization was founded
- Organization's mission
- Key staff
- Organization's customers/clients
- Geographic scope of the organization
- Relevant accomplishments of the organization (Please list on a separate sheet)

PLEASE SUBMIT NO MORE THAN 10 PHOTOGRAPHS MOUNTED ON 8 ½" BY 11" PAPER. You may include annual report, brochures, newspaper articles and other relevant material.

Governor James E. McGreevey's
2004 Conference on Housing and Community Development
Excellence in Housing Awards

DESCRIPTION OF CATEGORIES

I. ONE AWARD WILL BE GIVEN IN EACH OF THE FOLLOWING CATEGORIES:

- A. **Affordable Housing** - Address the long-term affordable housing needs of low and moderate-income households.
- B. **Smart Growth** - Develop housing in Smart Growth areas, in smart growth ways.
- C. **Community Revitalization** - Utilize housing investments to revitalize communities.
- D. **Efficiency In Government** – Improve the delivery and efficiency of government housing programs and services.

II. NOMINATIONS MAY BE SUBMITTED FOR:

Real Estate Developments
Planning/Organizing Initiatives, or
Organizations (which promote activities related to any or all of the four categories listed above.)

III. ELIGIBLE NOMINATIONS INCLUDE

A-B-C For-profit, non-profit, civic groups, individuals, government entities
D Municipality or County governments only

IV. NOMINATIONS SHOULD ADDRESS ONE OR MORE OF THE ISSUES OUTLINED UNDER THE APPROPRIATE CATEGORY

- A. **Affordable Housing**
 - 1. Produce more permanently affordable units to meet State demand
 - 2. Integrate deeper income targeting
 - 3. Preserve existing deed-restricted housing units
 - 4. Institutionalize appropriate long-term affordability controls
 - 5. Preserve affordable housing units at threat of loss due to market conditions
 - 6. Address homelessness
 - 7. Integrate special needs units with supportive services into the community

B. Smart Growth

1. Direct growth into developed areas (PA1, and sewerred PA2 or Centers) and away from environmentally sensitive areas
2. Develop mixed-use communities with an emphasis on walk-ability
3. Re-use existing buildings, sites and infrastructure
4. Encourage “green” building (renewable energy, indoor air quality, sustainable resources)
5. Promote high energy efficiency

C. Community Revitalization

1. Cultivate economically-mixed communities
2. Promote mixed-income developments
3. Build on community assets to nudge housing markets toward viability
4. Encourage use of community revitalization plans
5. Concentrate inter-departmental investments in target locations
6. Support people-based strategies in highly stressed communities

D. Efficiency In Government

1. Promote inter-departmental coordination
2. Streamline funding and service provision
3. Work with State to identify and develop housing opportunities
4. Listen and respond to housing provider’s concerns that benefit the public
5. Use data collection and analysis to make strategic and informed decisions
6. Compile and evaluate the results of funding and service programs
7. Inform the public about available programs, services and resources